

## MLA 9th Edition Citation Guide UHS Library Version

Adapted from the Purdue Online Writing Lab  
For more in-depth guides and more citation information, visit:  
<https://shorturl.at/glo14>

### Formatting Your Paper:

In MLA 9th Edition, make sure your paper is formatted with the following checklist.

- In the top left-hand corner of the first page, list:
  - Your Name
  - Your Instructor's Name
  - Course
  - Date
- Write and center a title
  - One line below the listed top left block of text
  - Write in Title Case (standard capitalization)
- Create a header with page #s on the top right.
  - After inserting page #s, edit the header and put your last name before the page numbers. Make sure it is in the same font as the paper.
  - Ask instructor if you need to omit the first page #
- Double-space the entire paper (including top left block of text and Works Cited).
- Remove any spaces before or after paragraph.
- Use legible font (Times New Roman preferred)
- Font size: 12 pt
- One space between periods and other punctuation.
- Margins set to 1 inch on all sides.
- Indent the first line of each paragraph with Tab key.
- If instructor requires, create a title page.
  - Center all text.
  - Title of the paper
  - Your Name
  - Your Instructor's Name
  - Course
  - Date

## In-Text Citations

In-text citations are used to identify sources (the ones from your works cited page) in the text/writing part of your essay. If you used any quotes or ideas from somewhere else, you need to make sure it is cited in-text and that the in-text citation matches the works cited line at the end of your paper.

In-text citations use the author or the title if there is no author, plus the page number. If there is no page number, you leave it out.

There are two methods:

- 1) **Direct Quote:** Introducing the author, then placing the page number at the end of the idea. This is preferred since you can explain the context and author information.

- a) An example might be:

In John Smith's work, he establishes that writing is an excellent way to "get thoughts out of your head and onto paper" (6).

In the article "Writing is Challenging," the author explains that writing is an excellent way to "get thoughts out of your head and onto paper" (6).

- 2) **Parenthetical Notation:** This is where you will paraphrase or write an idea and place the citation at the end. This is more a summary and does not include any of the author's direct words.

- a) An example might be:

It can be challenging to work through different ideas and rewrite them in a satisfying way (Smith, 6).

It can be challenging to work through different ideas and rewrite them in a satisfying way ("Writing is Challenging," 6).

## Works Cited Entries

Use the following guide to help you identify the Author first, then follow the Type of Citation. An example Works Cited page is provided at the end of the guide.

### **Authors:**

#### **No Author**

“Title.” Publisher, Date.

“Writing is a Process.” UHS Library, 2023.

#### **One Author**

LastName, FirstName MiddleName (if available). Title. Publisher, Date.

Smith, John James. “Writing is a Process.” UHS Library, 2023.

#### **Two Authors**

LastName, FirstName, and FirstName LastName. Title. Publisher, Date.

Smith, John, and Jane Anne Brown. “Writing is a Process.” UHS Library, 2023.

#### **Three or More Authors**

LastName, FirstName, et al. Title. Publisher, Date.

Smith, John, et al. “Writing is a Process.” UHS Library, 2023.

#### **Corporate Author or Organization**

Publisher Name. Title. Publisher, Date.

Uintah High School. “Writing is a Process.” UHS Library, 2023.

#### **Government Publication**

Name of National Government, Agency/Subdivisions.

United States, Department of Education. *Hearing on Writing*. Government Printing Office, 2023.

## **Type of Citation:**

These citation examples have a template, then an example directly underneath.

### **Book**

Author(s). *Title of the Book*. Publisher, Publication Date.

Smith, John. *Life as a Writer*. UHS Library, 2023.

### **Book (Version: e-book, translation, edition, etc.)**

Author(s). *Title of the Book*. Version, Publisher, Date.

Smith, John. *Life as a Writer*. 1st edition., UHS Library, 2023.

### **Journal (Article)**

Author(s). "Title of Article." *Title of Journal*, vol. #, no. #, Year, pp. (page numbers).

Smith, John. "Writing is a Process." *Life as a Writer*, vol. 3, no. 4, 2023, pp. 13-24.

### **Journal (Article from Database)**

Author(s). "Title of Article." *Title of Journal*, vol. #, no. #, Day Month Year, pp. (page numbers). *Title of the Database*, doi/URL. Accessed Day Month Year.

Smith, John. "Writing is a Process." *Life as a Writer*, vol. 6, no. 1, 4 May 2023, pp. 6-10. *Gale ONEFile*, <https://www.writingjournal.com/12345>. Accessed 1 Sept. 2023.

### **Magazine or Newspaper (Article)**

Author(s). "Title of Article." *Title of the Magazine*, Day Month Year, pp. (page numbers).

Smith, John. "Writing is a Process." *Life as a Writer*, 4 May 2023, pp. 6-10.

### **Magazine or Newspaper (Whole Periodical)**

Author(s). *Title of Periodical*. Publisher, Publication Date.

Smith, John. *Life as a Writer*. UHS Library, 1 Sept. 2023.

### **Review**

Review Author. "Review of Performance Title." by Author/Director/Artist. Title of Magazine or Newspaper or Website, Day Month Year, p. (Page number if available).

Smith, John. "What a Novel Idea: Writing is Great!" Review of Writing as an Art Form, by Jane Anne Brown. *Life as a Writer*, 1 Aug. 2023, p. 1-2.

### Web Page

Author(s). "Title of the Web page." *Website Title*, URL. Accessed Day Month Year.

Smith, John. "Writing is a Process." Life as a Writer Online, <http://www.writing.com>. Accessed 1 Sept. 2023.

### Painting, Sculpture, or Photograph

Artist Name. Title of Work of Art. Date of Creation. Institution Where Art is Housed, City.

Goya, Francisco. *The Family of Charles IV*. 1800, Museo del Prado, Madrid.

### Web Image

Artist Name. Title of Work of Art. Date of Creation. Institution Where Art is Housed, City. Website, URL. Accessed Day Month Year.

Goya, Francisco. *The Family of Charles IV*. 1800, Museo del Prado, Madrid. Museo Del Prado, <https://www.museodelprado.es/en/the-collection/art-work/the-family-of-carlos-iv/f47898fc-aa1c-48f6-a779-71759e417e74>. 1 Sept. 2023.

### Song or Album

Artist. "Song Title." *Album Name*, Recording Manufacturer, Date, link to music/URL.

Smith, John. "Doo Doo Doo." *Weird Noises*, Atlantic Records, 2023, [open.spotify.com/track/1111](https://open.spotify.com/track/1111)

### Film or Movie

*Title of Movie*. Director, Performers, Film Studio/Distributor, Release year.

*Speed Racer*. Directed by Lana Wachowski and Lilly Wachowski, performances by Emile Hirsch, Nicholas Elia, Susan Sarandon, Ariel Winter, and John Goodman, Warner Brothers, 2008.

### Television (Episodes)

"Title of Episode." *Title of Series*, season #, episode #, Distributor Name, Date of Release. Platform, URL.

"94 Meetings." *Parks and Recreation*, season 2, episode 21, NBC, 29 Apr. 2010. *Netflix*, [www.netflix.com/watch/70152031](https://www.netflix.com/watch/70152031).

### Television (Series)

Authors, creators. *Title of Series*. Distributor Name, Year of First Episode Release.

Daniels, Greg and Michael Schur, creators. *Parks and Recreation*. Deedle-Dee Productions and Universal Media Studios, 2015.

### **Podcast**

"Title of Podcast Episode." *Name of Series* from Distributor/Publisher, Day Month Year, URL/link to podcast.

"Best of Not My Job Musicians." *Wait Wait...Don't Tell Me!* from NPR, 4 June 2016, [www.npr.org/podcasts/344098539/wait-wait-don-t-tell-me](http://www.npr.org/podcasts/344098539/wait-wait-don-t-tell-me).

### **Interview**

Author. Type of Interview. Day Month Year.

Smith, John. Job shadowing interview. 1 Sept. 2023.

### **Speeches or Lectures**

Author. "Title of Speech/Lecture." Conference or Meeting, Organization's Name, Day Month Date, Venue, City, State. Type of Presentation (Address, Lecture, Reading, Keynote, etc.).

Smith, John. "Writing is a Process and You Can Do It!" National Writer's Conference, American Library Association, 1 Sept. 2023, UHS Library, Vernal, UT. Keynote Address.

## Works Cited Page

The Works Cited page should be located at the very end of your paper. The entries are in **alphabetical order by author's last name**. It should be double spaced in the same font as the rest of the paper. It should have a hanging indent so each entry is easy to identify.

The following is what a Works Cited page at the end of your essay should look like:

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### Works Cited

Dean, Cornelia. "Executive on a Mission: Saving the Planet." *The New York Times*, 22

May 2007, [www.nytimes.com/2007/05/22/science/earth/22ander.html?\\_r=0](http://www.nytimes.com/2007/05/22/science/earth/22ander.html?_r=0).

Accessed 29 May 2019.

Ebert, Roger. Review of *An Inconvenient Truth*, directed by Davis Guggenheim. *Ebert*

*Digital LLC*, 1 June 2006,

[www.rogerebert.com/reviews/an-inconvenient-truth-2006](http://www.rogerebert.com/reviews/an-inconvenient-truth-2006). Accessed 15 June

2019.

Milken, Michael, et al. "On Global Warming and Financial Imbalances." *New*

*Perspectives Quarterly*, vol. 23, no. 4, 2006, p. 63.

Regas, Diane. "Three Key Energy Policies That Can Help Us Turn the Corner on

Climate." *Environmental Defense Fund*, 1 June 2016,

[www.edf.org/blog/2016/06/01/3-key-energy-policies-can-help-us-turn-corner-climate](http://www.edf.org/blog/2016/06/01/3-key-energy-policies-can-help-us-turn-corner-climate).

Accessed 19 July 2016.

Shulte, Bret. "Putting a Price on Pollution." *US News & World Report*, vol. 142, no. 17,

14 May 2007, p. 37. *Ebsco*, Access no: 24984616.

Uzawa, Hirofumi. *Economic Theory and Global Warming*. Cambridge UP, 2003.